

MID-AMERICA
COLLEGE
OF FUNERAL SERVICE
The *Walton* Group

TRANSFER GUIDE

Gupton-Jones College of Funeral Service Associate of Science Degree 2016 - 2017 Catalog				Mid-America College of Funeral Service Bachelor of Science in Funeral Service Management 2016 - 2017 Catalog			
GENERAL EDUCATION/LIBERAL ARTS							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
ENG 101	English Composition	3.33	5	ENG 110	General Education/Open Elective English Grammar and Composition	3.33	5
ENG 102	English Literature	3.33	5	ENG 120	General Education/Open Elective Advanced Composition and Business Communications	3.33	5
HIS 101	U.S. History to 1865	3.33	5	HIS 110	General Education/Open Elective United States History through 1877	2.67	4
HIS 102	U.S. History since 1865	3.33	5	HIS 120	General Education/Open Elective United States History since 1877	2.67	4
MGT 101	Business Math	3.33	5	MAT 110	General Education/Open Elective Business Mathematics	3.33	5
PSY 102	General Psychology	3.33	5	PSY 120	General Education/Open Elective Introduction to Psychology	3.33	5
				SCI 111	General Education/Open Elective Fundamentals of Science	3.33	5
				SCI 122	General Education/Open Elective Introduction to Pathology and Anatomy	3.33	5
				BUS 120	General Education/Open Elective Introduction to Business	3.33	5
				SOC 110	General Education/Open Elective Introduction to Sociology	3.33	5
		19.98	30			32.00	48

PROFESSIONAL/TECHNICAL: FUNERAL CORE							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
SCI 201	Anatomy I	2.00	3	BIO 131	Anatomical Framework and Cardiovascular System	2.67	4
SCI 202	Anatomy II	2.00	3	BIO 242	Study of Body Organ Systems	2.67	4
SCI 212	Embalming I	2.00	3	EMB 131	Embalming Theory	2.67	4
SCI 311	Embalming II	2.00	3	EMB 242/EMB 242L	Embalming Practicum and Clinicals	2.67	4
SCI 312	Embalming III	2.00	3	SCI 251	Restorative Art Theory	2.67	4
SCI 242	Restorative Art I	1.33	2	SCI 262/SCI 262L	Restorative Art Practicum and Clinicals	2.00	3
SCI 341	Restorative Art II	1.67	2.5	BIO 240	Microbiology	2.67	4
SCI 342	Restorative Art III	1.67	2.5	BIO 230	Pathology	3.33	5
SCI 221	Microbiology I	1.33	2	CHE 251	Inorganic Chemistry	2.00	3
SCI 222	Microbiology II	1.33	2	CHE 262	Organic Chemistry	2.00	3
SCI 351	Chemistry I	2.00	3	PRT 269	Professional Portfolio	1.33	2
SCI 352	Chemistry II	1.33	2	BM 535	Accounting	3.33	5
MGT 201	Accounting	3.33	5	ADM 241	Funeral Directing	3.33	5
MGT 212	Funeral Service Management I	2.00	3	ADM 252	Funeral Service Merchandising	2.00	3
MGT 311	Funeral Service Management II	2.00	3	ADM 263	Funeral Service Marketing & Operations	2.00	3
MGT 312	Funeral Service Management III	2.00	3	SBM 130	Small Business Management	2.67	4
MGT 222	Small Business Management	3.33	5	COM 130	Communications	2.67	4
ENG 201	Communication Skills	2.00	3	CAP 269	Capstone Review	2.00	3
MGT 302	Comprehensive Survey/Review	1.33	2	HIS 130	History of Funeral Service	2.00	3
HIS 201	History of Funeral Service	1.33	2	SOC 240	Cremation and Burial Alternatives	2.67	4
PSY 201	Psychology of Funeral Service	2.00	3	PSY 250	Funeral Service Psychology and Counseling	2.00	3
PSY 202	Counseling	1.33	2	SOC 260	Sociology of Funeral Service	3.33	5
SOC 301	Sociology of Funeral Service	2.00	3	LAW 241	Business Law	2.00	3
MGT 322	Business Law	3.33	5	LAW 242	Mortuary Law and Ethics	2.00	3
MGT 221	Mortuary Law	2.00	3				
SCI 331	Pathology I	1.33	2				
SCI 332	Pathology II	1.33	2				
MGT 211	Computers in Funeral Service	1.33	2				
		72.65	79			58.67	88

Remaining Bachelor of Science in Funeral Service Management Requirements at Mid-America College of Funeral Service			
CORE COURSES			
Course #	Course Description	Semester Hours	Quarter Hours
BFS 310	Thanatology	3.33	5
BFS 320	Experiencing World Religion	3.33	5
BFS 330	Intercultural Appreciation for Funeral Service	3.33	5
BFS 340	Workplace Communications	3.33	5
BFS 350	Hospitality and Event Planning for Funeral Service	2.67	4
BFS 360	Entrepreneurship	3.33	5
BFS 370	Marketing Funeral Service	3.33	5
BFS 380	Fundamentals of Preneed Sales	3.33	5
BFS 390	Stress Management	3.33	5
		29.33	44

ELECTIVES							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
				MGT 410	Open Elective Applying Leadership Principles	2.67	4
				MGT 420	Open Elective Choosing Success	2.67	4
				MGT 430	Open Elective Conflict Management and Negotiation	2.67	4
				FIN 310	Open Elective Essentials of Corporate Finance	2.67	4
				HRM 310	Open Elective Human Relations	2.67	4
				HRM 320	Open Elective Human Resource Management	2.67	4
				MGT 440	Open Elective Life-Span Development	2.67	4
				MGT 460	Open Elective Interpersonal Conflict	2.67	4
				MGT 450	Open Elective Organizational Behavior	2.67	4
		0.00	0			24.00	36
Total Transfer Credits		92.63	109	Minimum Credits Required		120.00	180

Total Credit Hours Required to Complete Bachelor of Science in Funeral Service Management at Mid-America College of Funeral Service	
Transfer of Credit	
<ul style="list-style-type: none"> ➤ Transfer credit may be awarded for courses successfully completed with an earned grade of C or better ➤ Students may transfer a maximum of 136 lower division quarter credit hours <ul style="list-style-type: none"> ❑ Lower division courses taken that are similar in content to Mid-America College of Funeral Service required courses, as determined by the appropriate Mid-America College of Funeral Service office, do not need to be retaken ➤ Students may transfer a maximum of 12 upper division elective quarter credit hours 	
Criteria to Enroll into the Bachelor Degree	
<ul style="list-style-type: none"> ➤ To be considered for the B.F.S.M. program a student must have completed the following criteria prior to enrollment: <ul style="list-style-type: none"> ❑ An Associate Degree in Funeral Service from an ABSFE accredited college AND ❑ Passed both sections of the National Board Examination (NBE) OR is a licensed Funeral Director/Embalmer in their state 	
Bachelor Degree Requirements	
<ul style="list-style-type: none"> ➤ The following are requirements for the Bachelor of Science in Funeral Service Management degree <ul style="list-style-type: none"> ❑ Complete a minimum of 180 quarter credit hours or 120 semester credit hours towards graduation ❑ Complete the requirements of the Bachelor of Science in Funeral Service Management program core courses <ul style="list-style-type: none"> ❑ Upper division core courses are required (44 quarter credit hours) ❑ A minimum of 45 general education and/or liberal art quarter hour credits are required 	